

EXHIBITOR SESSION PROPOSAL

NATIONAL COUNCIL FOR THE SOCIAL STUDIES

98th ANNUAL CONFERENCE November 30–December 2, 2018 Chicago



Assignments will be made on a first-come, first-served basis. NCSS makes no guarantees as to the attendance or popularity of these sessions. Only companies that have contracted for booth space at the Conference will be accepted

Company Name _____

Session Title _____

Preferred day and time (check as many as apply)

- Friday morning, November 30 Friday afternoon, November 30
 Saturday morning, December 1 Saturday afternoon, December 1

Please attach your session description for the Conference Program. Please limit your description to 30 words or fewer.

Company Mailing Address

City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone No.	Fax No.
<input type="text"/>	<input type="text"/>

Company Representative

Title

e-mail	Direct phone no.
<input type="text"/>	<input type="text"/>

Signature

Presenter 1 Name

Department

Company/School

Work Address

City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

Work Tel Fax

Presenter 2 Name

Department

Company/School

Work Address

City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

Work Tel Fax

Session Prices

\$900 per one-hour session Non-profit rate \$450 per one-hour session

<input type="text"/>	Number of sessions requested
<input type="text"/>	Price per session

A/V package selected (prices per session):

- A. Screen and speaker system no charge
 B. DVD/VHS Player \$160
 C. LCD Projector \$125
 D. Laptop computer and LCD Projector \$175

TOTAL:

Payment method

- Check # _____ (Payable to NCSS)
 Visa MasterCard American Express

Card Number	Expiration Date
<input type="text"/>	<input type="text"/>

Cardholder name (as it appears on the card)	Amount enclosed
<input type="text"/>	<input type="text"/>

Cardholder signature

Total amount due with submitted proposal. You will be charged only if your session is accepted.

Return completed application and payment to:

NCSS Exhibit Sessions
P.O. Box 79078
Baltimore, MD 21279-0078

or fax with credit card information to **202-367-2173**

Agreement

By signing below, exhibitor agrees to abide by the responsibilities set forth in this agreement. Any violation on the part of the exhibitor will nullify the exhibitor's right to occupy the meeting space. Exhibitor will not be released from liability and will forfeit to NCSS all monies that have been paid.

Authorized signature

Date

Print Name and Title

EXHIBITOR SESSIONS

NCSS offers its exhibitors the opportunity to submit proposals for commercial presentations during the 98th Annual Conference. Exhibitors may submit proposals for a one-hour session. Proposals are currently being accepted on a first-come, first-served basis on Friday, November 30 and Saturday, December 1.

These sessions are distinct from proposals exhibiting companies submit through the regular NCSS call for proposals. Commercial solicitation is allowed.

Take this opportunity to showcase your products and services in dedicated presentation space on the exhibit floor. Reach current and potential customers with in-depth information or hands-on instruction in a guaranteed session.

General Information

- Sessions are one hour, offered on Friday, November 30 and Saturday, December 1.
- There is no limit to the number of proposals submitted by any one company. Proposals will be accepted on a first-come, first-served basis.
- NCSS will provide a meeting room located one floor above the Riverside Exhibit Hall.
- Sessions will be listed, with descriptions, in the Conference Program as “Exhibitor Sessions.” Information will also be posted on the conference website.
- NCSS will include a sign with a daily listing of presentations.

Fee

- US\$900 (US\$450 for non-profit organizations) for each one-hour session.
- Notification of cancellation must be made in writing by September 28, 2018 in order to receive a partial refund. In the event of such a cancellation, a \$100 service fee will be incurred. If cancellation is made after September 28, 2018, no payments will be refunded.

Audio/Visual Equipment

Rooms will be set with a screen, microphone, and AV stand. Exhibitors are responsible for the cost of any additional audio/visual equipment and must be selected on the application.

The A/V packages are:

A. Screen and Sound System	no charge
B. DVD/VHS Player	\$160
C. LCD Projector	\$125
D. Laptop Computer and LCD Projector	\$175

Exhibitor responsibilities

- All presenters must be fully registered attendees of the NCSS Annual Conference
- Exhibitor agrees to make payment in full upon submission of application
- Exhibitor is responsible for the promotion of session. Advertisements in the Conference Program are welcome.
- Exhibitor is responsible for all fees associated with distributing materials
- Exhibitor is responsible for adhering to the session schedule and clearing the room after the sessionion

Proposals are currently being accepted on a first-come, first-served basis.

All proposals must be submitted by October 5, 2018